

# Richmond Community Schools

35276 Division \* Richmond, Michigan 48062 \* (586) 727-3565 \* [www.richmond.k12.mi.us](http://www.richmond.k12.mi.us)

Margaret Teltow, President  
Jessica Sexton, Vice President  
Kristine Furtaw, Secretary  
Kyle Simmons, Treasurer  
Sandra Fortuna, Trustee  
Angela Pacitto, Trustee  
Sherri Zube, Trustee

Brian J. Walmsley, Ed.S.  
Superintendent

## BOARD OF EDUCATION REGULAR MEETING MINUTES

**7:00PM, NOVEMBER 9, 2020 VIRTUALLY VIA ZOOM MEETING**

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item 9.*

**1. CALL TO ORDER**

Board member Teltow called the Meeting to Order at 6:59pm.

**2. PLEDGE OF ALLEGIANCE**

The Board of Education recited the Pledge of Allegiance.

**3. MISSION STATEMENT**

Board member M. Teltow read the District's Mission Statement, *"At Richmond Community Schools, we provide a quality education that empowers students to be successful in a global community."*

**4. ROLL CALL**

Present: K. Furtaw, S. Fortuna, A. Pacitto, K. Simmons, M. Teltow, S. Zube

Absent with Notice: J. Sexton

Quorum: 6-0

**5. APPROVAL OF AGENDA**

Motion for approval of Agenda moved by Board member S. Fortuna, seconded by Board member K. Simmons.

Ayes: K. Furtaw, S. Fortuna, J. Sexton, A. Pacitto, K. Simmons, M. Teltow, S. Zube

Nays: None

Absent: J. Sexton

Motion Carries: 6 to 0

**Non-Discrimination Statement**

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education amendments of 1972, Section 504 of Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disability Act of 1990, and Elliott-Larsen Civil Rights Act of 1977, it is the policy of the Richmond Community School District that no person shall, on the basis of race, color, religion, military status, national origin or ancestry, sex (including sexual orientation), disability, age (except as authorized by law,) height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to, discrimination during any program, activity, service or employment. Inquiries related to any nondiscrimination policies should be directed to the Superintendent, 35276 Division Road, Richmond, MI 48062, (586) 727-3565.

## 6. APPROVAL OF CONSENT AGENDA

Motion for approval of Consent Agenda as presented. Moved by S. Fortuna and supported by K. Simmons.

- A. Personnel Report  
No new hires or resignations.
- B. Claims and Accounts  
No questions.
- C. Board Meeting Minutes
  - C. 10-12-2020 Regular Meeting Minutes
  - D. 10-26-2020 Regular Meeting Minutes

Ayes: K. Furtaw, S. Fortuna, J. Sexton, A. Pacitto, K. Simmons, M. Teltow, S. Zube

Nays: None

Absent: J. Sexton

Motion Carries: 6 to 0

## 7. BOND UPDATE

B. Walmsley provided a bond update:

- 10/27 HS Door final inspection
- 11/02 Fire Alarm Bid Walk-through
- 11/03 Pre-bid meeting for HS/MS project
- 11/04 HS Bid Walkthrough
- 11/05 IT/Tech Equipment Removal meeting
- 11/06 Walkthrough of unit ventilator replacement at Lee Elementary School
- 11/10 Fire Alarm Bid Openings
- 11/10 Asbestos Abatement Walkthrough
- 11/17 HS and MS Bid Openings
- 11/23 Bid Presentation to Board
- 12/14 Bid Approval for the Board of Education
- Several contractors are working third shift to run the electrical work for connections at Lee Elementary

## 8. PRESENTATION(S)

- A. Fiscal Year 2020 Audit Report  
Update of Audit Results provided by Jennifer Watkins, Yeo & Yeo, CPA & Business Consultants

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No questions from the Board of Education. M. Teltow thanked T. Schadd, B. Walmsley and the Business Office for the hard work and efforts that they do continuously to make things go so well.

B. Amendment to *COVID-19 Extended Learning Plan*

B. Walmsley shared the School Calendar with proposed amendments and option if the District has to go to 100% virtual instruction. The District worked with REA leadership in development of the revised calendar.

B. Walmsley provided additional updates on the District's Extending Learning Plan.

1. School Calendar
2. Discussion of option if the District moves to virtual instruction

Superintendent met with administrators and teachers to review the calendar. Total days in school must total 1098 minutes and 180 days in instruction. Working with REA leadership, we have agreed to 11/23 and 11/24 to become ½ days of school (pending Board approval) for students and teachers will stay for the afternoon ½ of the day to have planning and professional development time in case we have to go to **1)** virtual instruction and **2)** following what the survey results asked for by staff.

B. Walmsley shared 100% Virtual Schedule for District, should we have to move to virtual instruction. He provided feedback for other items that will need to be considered and also discussed the letter that will be sent to parents. B. Walmsley also expressed concerns regarding the Thanksgiving and Christmas Holiday and provided feedback regarding the number of staff that have needed to be quarantined and the impact on our ability to cover classrooms and bus routes. The District has made no decision on closure at this point or move to 100% virtual.

C. Board Policies:

B. Walmsley discussed policies that are being recommended for updates.

- i. 3115 Non-Discrimination and Retaliation
- ii. 4101 Non-Discrimination
- iii. 4102 Anti-Harassment, including Sexual harassment
- iv. 4104 Employee Complaint Procedure
- v. 4104-F Discrimination-Retaliation Complaint Form
- vi. 5205 Unlawful Discrimination, Harassment, and Retaliation Against Students

**Non-Discrimination Statement**

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S. Furtaw inquired regarding policies that were referenced to be revisited during one of the recent meetings. B. Walmsley provided feedback on the plan for those policies identified to be revisited. He is currently working with the administrative team for recommendations to the Board for approval of those policies.

## **9. PUBLIC COMMENT**

No public comments

## **10. SUPERINTENDENT AND LEGISLATIVE UPDATE**

B. Walmsley provided an update.

### **DISTRICT UPDATE:**

Return to Learning Plan and COVID 19 Update provided

### **LEGISLATIVE UPDATE:**

No update

At some point in the near future, B. Walmsley will be bringing a proposal to the Board to refund the part of the 2013 building site bonds. We have an opportunity to refinance the bonds. Which will save the District and taxpayers approximately \$300,000.

## **11. ITEMS OF INTEREST FROM THE BOARD OF EDUCATION**

M. Teltow announced that this will be Sandy Fortuna's last board meeting. She also thanked her for her work.

## **12. ACTION ITEMS**

Motioned by S. Fortuna for approval of the Amendment to Extended COVID-19 Learning Plan; seconded by supported by S. Zube.

Ayes: M. Teltow, K. Furtaw, K. Simmons, S. Fortuna, A. Pacitto, and S. Zube

Nays: None

Motion Carries: 6 to 0

## **13. CLOSED SESSION FOR THE PURPOSES OF NEGOTIATIONS PURSUANT TO SECTION 8(C) OF THE MICHIGAN OPEN MEETINGS ACT**

Motioned by S. Fortuna seco, to go into Closed Session; supported by K. Simmons.

Ayes: M. Teltow, K. Furtaw, K. Simmons, S. Fortuna, A. Pacitto, and S. Zube

Nays: None

### **Non-Discrimination Statement**

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Motion Carries: 6 to 0

Session began at 8:29pm.  
Back in session at 8:54pm.

**14. CLOSED SESSION TO CONSIDER MATERIALS EXEMPT FROM DISCUSSION OR DISCLOSURE BY STATE OR FEDERAL STATUTE PURSUANT TO SECTION 8(H) OF THE MICHIGAN OPEN MEETINGS ACT**

Motioned by S. Fortuna seconded by K. Simmons, to go into Closed Session.

Ayes: M. Teltow, K. Furtaw, K. Simmons, S. Fortuna, A. Pacitto, and S. Zube

Nays: None

Motion Carries: 6 to 0

Session began at 8:56pm.  
Back in session at 10:03pm.

**15. ADJOURNMENT**

M. Teltow adjourned the meeting at 10:03 pm.

**Non-Discrimination Statement**

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